

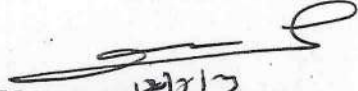


**ELECTRONICS CORPORATION OF TAMIL NADU
LIMITED
CHENNAI – 35 (ELCOT)**

ELCOT
Adding value through IT

1. Applications are invited for engagement of One Consultant (Environment) on purely temporary basis for 2 years period.
2. Applications are invited for engagement of Eight Retired Tahsildar & Eight Retired Surveyor on Contract basis for 1 year period.
3. With regard to qualifications, experience and Nature of Work to be performed, eligible applicants are requested to refer the Terms of Reference uploaded in ELCOT Website www.elcot.in and for other terms and conditions. The last date of receipt of applications is **25.07.2023 @ 5.00 p.m.**

For further details visit our websites: www.elcot.in


MANAGING DIRECTOR

M/S. ELECTRONICS CORPORATION OF TAMIL NADU LIMITED
No. 692, 2nd floor, MHU Complex, Anna Salai, Nandanam, Chennai – 600 035.

Terms of Reference for Retired Tahsildar & Retired Surveyor

Background:

ELCOT has so far established 8 ELCOSEZ IT Parks across Tamil Nadu over an extent of 1288.03 acres and allotted land to about 37 companies.

Apart from this, the corporation is in the process of establishing 4 New IT Parks in the State.

ELCOT proposes to engage Eight Retired Tahsildar & Eight Retired Surveyor on contract basis for monthly remuneration of Rs.35,000/-.

Experience: More than 5 Years in Land acquisition Unit.

Scope of work:

Roles and responsibilities of Retired Tahsildar / Retired Surveyor are as given below:

1. Land alienation / Land Acquisition for ELCOT IT Parks & TN Tech cities.
2. Patta name transfer of ELCOT assets.
3. To assist in Denotification process of ELCOSEZ.
4. Identification of lands for new projects.
5. To assist in survey of IT Parks and boundary marking
6. Co-ordinating with District authorities and CLA office regarding land transfer / alienation proposals.

Duration of Contract: The Contract period is initially for 1 year extendable on mutually agreed term.

for ELECTRONICS CORPORATION
OF TAMIL NADU LIMITED


MANAGING DIRECTOR

M/S. ELECTRONICS CORPORATION OF TAMIL NADU LIMITED

No. 692, 2nd floor, MHU Complex, Anna Salai, Nandanam, Chennai – 600 035.

Terms of Reference for Consultant (Environment)

Background:

ELCOT has so far established 8 ELCOSEZ IT Parks across Tamil Nadu over an extent of 1288.03 acres and allotted land to about 37 companies.

Apart from this, the corporation is in the process of establishing 4 New IT Parks in the State.

In order to maintain sustainable environment as per environment norms and conditions stipulated by the Central/State Regulatory Bodies, ELCOT proposes to engage One Consultant (Environment) on contract.

Qualification: Master's Degree in Environmental Science / Engineering from a Recognized University.

Experience: More than 5 Years post qualification experience in the field of Environment including EIA study / Environmental Clearance, PCB / TNPCB regulations development of infrastructure and their requirements and requirements involved in the day-to-day activities with strong updates on Environments.

The details such as age, salary etc. are tabulated below:

Sl. No	Qualification	No. of Posts	Experience	Age	Salary p.m. in Rs.
1	Masters Degree in Environmental science / Engineering from any recognized university	1	More than 5 years	40 years	1,00,000/- Consolidated (Negotiable based on last pay drawn)

***TDS WILL APPLY**

Scope of work:

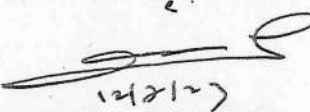
Roles and responsibilities of Environmental Consultant are as given below:

7. To prepare Environmental Policy as per Environmental Clearance obtained from MoEF / SEIAA.
8. To assist to obtain Environmental Clearance, CRZ Clearance, Forest Clearance, Wildlife / Archaeological clearance by duly carrying out EIA Study through accredited consultants, Environmental Monitoring of various parameters, and other activities required for such statutory clearance, for various projects.
9. To operate & maintain the Industrial Complexes / Parks / Growth Centres / SEZs in compliance with all applicable laws and regulations related to environment and health & safety of employees and surrounding communities.
10. To prepare and maintain site specific legal records listing all the applicable regulations and the compliance requirements.
11. Assisting the corporation in obtaining clearances from Hon'ble. High Court or any other such legal entity by preparing writ petitions / affidavits pertaining to Environmental issues.
12. Preparing and submitting compliance reports to the regulatory bodies and filling of periodic reports to authorities as required under Environmental Clearances with back up data/documents.
13. To minimize consumption of natural resources through reduction, reuse or recycling of materials, as much as possible.
14. To promote environmental awareness among the member industries and encourage them to work in an environmentally responsible manner.
15. Keeping up-to-date records of works carried out/actions taken/documents submitted, by interacting with various Departments to ensure full-fledged back up records on compliance.
16. Replying to various queries received from statutory authorities on environmental front.

17. Coordinating with High Level committees / various Govt. Departments to float agenda for meeting, making presentation to them and preparing Minutes of Meeting with respect to the Environmental Clearance and other related issues.
18. Guiding ELCOT on various statutory provisions of Environmental laws and interpretation of clauses in the clearances granted as needed during the implementation of the project.
19. Water bodies are kept in their natural course without any damage or contamination in its nature during the entire operation and function.
20. To ensure that any construction development shall not change or alter the course of rain or storm water flow either directly or indirectly and ensure that every precautionary steps shall be taken to ensure the natural existence of water ways with respect to nearby water bodies.
21. To monitor ambient air, water and noise quality quarterly during and after commencement of the project.
22. Any other functions stipulated by the Corporation with regard to such clearances.

Duration of Contract: The Contract period is initially for 2 years only.

for ELECTRONICS CORPORATION
OF TAMIL NADU LIMITED


MANAGING DIRECTOR

APPLICATION FORM FOR THE POST OF RETIRED TAHSILDAR & RETIRED SURVEYOR

(Application may be filled in bold Capital Letters)

Name of the Applicant (BLOCK LETTERS)	
Father's Name	
Gender	
Date Of Birth (with age in years)	_____ (DOB) _____ years
Nationality	
Email Id	
Contact No	
Alternate Contact No	
Marital Status	



ADDRESS FOR COMMUNICATION:	
PERMANENT ADDRESS	
PRESENT ADDRESS	

EDUCATIONAL QUALIFICATIONS

S. No	QUALIFICATION	INSTITUTION	YEAR OF PASSING
1			
2			
3			

EXPERIENCE

Sl. No	Name of the Department	Designation	Duration		Total Duration	Job Nature
			From	To		
1						
2						
3						
4						
5						

Declaration:

I,, hereby declare that the particulars furnished by me in this application are true to the best of my knowledge and belief. In case, any information is found to be incorrect, my candidature shall liable to be rejected.

Date:

Signature of the Applicant

APPLICATION FORM FOR THE POST OF CONSULTANT (ENVIRONMENT)

(Application may be filled in bold Capital Letters)

Name of the Applicant (BLOCK LETTERS)	
Father's Name	
Gender	
Date Of Birth (with age in years)	_____ (DOB) _____ years
Nationality	
Email Id	
Contact No	
Alternate Contact No	
Marital Status	



ADDRESS FOR COMMUNICATION:	
PERMANENT ADDRESS	
PRESENT ADDRESS	

EDUCATIONAL QUALIFICATIONS

S. No	QUALIFICATION	INSTITUTION	YEAR OF PASSING
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2			
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EXPERIENCE

Sl. No	Name of the Organization	Designation	Duration		Total Duration	Job Nature
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Declaration:

I,, hereby declare that the particulars furnished by me in this application are true to the best of my knowledge and belief. In case, any information is found to be incorrect, my candidature shall liable to be rejected.

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Signature of the Applicant